PROVIDER CONNECTIONS

PART C – EARLY INTERVENTION CREDENTIALING AND ENROLLMENT
FUNDED BY THE ILLINOIS DEPARTMENT OF EARLY CHILDHOOD

Consultation Hours- What are they?

What: The Consultation Verification Form is included with every new application that is downloaded. Use the form if you have completed the 240 or 120 hours of professional experience.

As defined in Appendix C of Administrative Code 500: Low incidence groups including DT–Hearing, DT-Vision, DT- O&M, and providers credentialed under the EI service categories of Clinical Assessment, Counseling and Other Therapeutic Services; Nursing; Nutrition; and Social Services require 120 consultation hours.

All other providers including Service Coordinators and Parent Liaisons are required to complete 240 consultation hours. including Service Coordinators and Parent Liaisons.

How: Include the form with your initial application if you have already completed your professional experience for children birth to 3 with special needs OR hang on to the form to submit it during your 18 month temporary credential period.

Who: The experience must be completed in consultation with a qualified professional of the same discipline or EI service group. Click on link to read under heading Early Intervention Service Groups.

Why: The purpose of the consultative experience is to partner new providers with experienced professionals who can offer guidance/mentorship during the 18 month temporary credential period as they complete their consultative hours.

When: The form can be submitted to Provider Connections at the completion of the 120/240 hours even if it is before the expiration of the 18 month temporary credential. You may submit any time via mail, email or fax to update the temporary credential from to a full credential. This form must be accompanied by the meeting log: Ongoing Professional Development Documentation Form Click on the link for copy of the form.

Some common misconceptions:

I shadow the Clinical Professional Consultant for 240/120 hours. - No. You provide the services, keep track of your hours and consult with the clinical professional who is mentoring you as you work to complete your hours.

Anyone can sign your form.- No. The form must be signed by a specialist level provider in your same service group as stated in the form. *See above.*

You need the 240/120 hours to get your initial credential.- No. You can complete these hours during your initial 18-month temporary credential period.

Provider Connections keeps track of my hours.- No. You as the provider keep track of the hours of billable services you have provided to families and their children B-3 with special needs. Once you have reached the 240/120 hours, you and the professional consultant sign the form. Submit the signed form to Provider Connections along with the Ongoing Professional Development Documentation Form referenced above.

I need to write a report and submit a log of my hours.- No. This form is sufficient to verify hours.