IDHS
ILLINOIS DEPARTMENT OF HUMAN SERVICES

JB Pritzker, *Governor*

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Provider Information Notice

TO: All Early Intervention Providers

FROM: Benjamin Delgado, Jr., Chief
Bureau of Early Intervention

DATE: January 08, 2024

RE: Incentive Payment Update

We are pleased to inform you:

- All W9s submitted by the November 17, 2023 deadline have been processed.
- An EI Incentive Payment Voucher file has been generated.
- The process to ensure the necessary ARPA funds are drawn down for issuing the 4,591 incentive payments to eligible service coordinators and providers has been initiated.

Once the funds are available:

- The incentive payment voucher files will be uploaded into the payment system.
- An update will be posted on the Provider Connections website confirming the incentive payments have been processed and sent to the Illinois Office of the Comptroller.

As a reminder:

- Providers are required to check the Provider Connections website on a weekly basis for changes and updates that affect the functions of the EI system as per the Provider Handbook and Payee Agreement.

We are closely monitoring cases for individuals who were required to submit a W9 but failed to do so correctly or by the due date. Following the processing of the payment files described above:

- EI staff will individually reach out to those affected, providing them with necessary information on next steps to rectify any issues.
- There is no need for individuals to proactively contact the bureau regarding W9 processing, as we have all the required information to facilitate communication.
- Updates on the status of this process will be provided on the Provider Connections website to ensure everyone is kept informed.

For reference, eligibility for receiving an incentive payment is as follows:

Eligibility: The incentive payment will be provided based on the length of time you have been actively serving as a fee-for-service provider or service coordinator with an active caseload within Illinois' EI system. Length of time will be based on your original credentialed/enrollment date. Eligible providers must meet all of the following criteria:

a. Must be on the list of eligible providers below.
b. Must have an active credential or enrollment status.
c. Must have an active caseload in which billing was generated between July 1, 2022 and June 30, 2023.

Early Intervention Incentive Payment Eligible Provider Types

Developmental Therapist	Social Work Assistant
Developmental Therapist- Vision	Licensed Clinical Professional Counselor
Developmental Therapist- Orientation & Mobility	Licensed Clinical Psychologist
Developmental Therapist- Hearing	Psychology Assistant
Speech/Language Pathologist	Service Coordinator/CFC Manger who has carried a caseload
Speech/Language Pathologist Assistant	Registered Nurse
Physical Therapist	Licensed Dietitian Nutritionist
Physical Therapy Assistant	School Psychologist
Occupational Therapist	School Social Worker
Certified Occupational Therapy Assistant	Licensed Marriage and Family Therapist
Licensed Clinical Social Worker	Board Certified Behavior Analyst
Licensed Social Worker	Translator/Interpreter

Thank you for your continued dedication to the success of the Early Intervention Program. We look forward to providing you further updates in the coming days.