


100 South Grand Avenue, East — Springfield, Illinois 62762
401 South Clinton Street — Chicago, Illinois 60607

Provider Information Notice

TO: Early Intervention Providers and Payees

FROM: Benjamin Delgado, Jr., Chief
Bureau of Early Intervention 

DATE: January 5, 2023

RE: Provider State Licenses

This notice is a friendly reminder of the importance of ensuring each provider's state professional license is kept active at all times.

The Bureau of Early Intervention (EI) relies on each provider who holds a license to keep that license current. This information is covered within the [Illinois Early Intervention Provider Handbook](#) under 3.1 that states, providers are responsible to adhere and maintain credentialing and licensure requirements. Under section 3.3.9 it is also states, "In the event that an EI Provider's professional license or national board certificate is inactivated or suspended, it is the responsibility of the provider to notify Provider Connections by phone within 14-business days at 1-800-701-0995."

The EI Program is required to inactivate the provider's credentialing and enrollment effective the date of notification. All authorizations will also be inactivated, and no services may be delivered until the license is reactivated. Providers are also at risk for the need to refund services delivered during the time that the license was inactive.

To confirm your licensure dates, you may visit the Illinois Department of Financial and Professional Regulation (IDFPR) at <https://online-dfpr.micropact.com/lookup/licenselookup.aspx>.

To confirm your EI Credential dates, you may visit Provider Connections at <https://search.providerconnections.org/public/home.mvc>.

Please make sure to keep your contact email address up to date in IMPACT, IDFPR and Provider Connections so that notifications related to renewal of state professional license as well as EI credential renewal information from Provider Connections may be received timely.

If anyone has questions regarding this information, please email the [DHS Early Intervention Questions](#) mailbox.

Thank you for your assistance in this matter.