



JB Pritzker, Governor

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To: Child & Family Connections Staff  
Early Intervention Providers

From: Heather Hofferkamp, Interim Bureau Chief *HMA*  
Bureau of Early Intervention

Date: April 21, 2022

RE: Early Intervention (EI) Live Video Visit Authorizations

This memo serves as reminder that the Service Coordinator (SC) is charged with creating accurate authorizations that reflect the **intended services** so that interventionists can provide and submit claims for the services provided as outlined in the IFSP. These billing requirements will assist interventionists with submitting claims that can be processed and reimbursed without issues.

Reimbursement will be based on the Place of Service code listed on the authorization. The SC must create authorizations that match the **intended services** listed on the IFSP. The service delivery method should be determined, and the authorization should be created to match the intended service, including the intended Place of Service. Based on EI Principles *and* federal requirements to serve families in natural environments, most direct services are authorized using the following offsite Place of Service codes:

- 12 (Home) if the provider would normally go to the home or,
- 03 (Child Care) if the provider would normally go to the childcare center, or
- 99 (Other) if the services would be delivered in another location where the child/family typically goes that supports achievement of the functional outcome(s).

Some outcomes require a non-natural environment for their achievement and providers would not be expected to go to a family home. When that is the case, the Service Coordinator will authorize using the following onsite Place of Service codes:

- 11 (Service Provider Location) if the family will come to the location of the provider, whether in-person or via virtually or
- 62 (EI Program) if the family will bring their child to a program with other children experiencing developmental delays/disabilities.

The Place of Service code on the authorization for LVV will continue to be the intended location of the service. Providers are permitted to utilize LVV (Place of Service: 02) to render service as appropriate.

Submitting Claims: Claim submission for services must be documented and match the **true** location of service delivery whether it be in-person or LVV, in a clinic setting or on the phone.