



Illinois Department of Human Services

Bruce Rauner, Governor

James T. Dimas, Secretary

823 East Monroe ● Springfield, IL 62701

MEMORANDUM

TO: Early Intervention Payees & Providers

FROM: Ann M. Freiburg, Chief *AMF*
Bureau of Early Intervention

DATE: August 28, 2017

SUBJECT: Providers with No Authorizations or Claims

The Illinois Department of Human Services, Bureau of Early Intervention, through its' contract entities, Provider Connections and the Early Intervention Central Billing Office, has a process to terminate provider billing enrollments that have had no authorizations or claims submitted for services for 12 consecutive months. This means ending the ability for a payee to submit a claim and/or be paid for the enrolled provider if that particular provider has not had a claim submitted or been paid within the last 12-consecutive months. While this process has not been implemented recently, it will begin again no later than Monday, October 2, 2017.

As defined in *Illinois Administrative Code 500 - Early Intervention Program, Section 500.60, (q)(2)(c)*, it states:

- *Lapse of credential/enrollment for over 1 year without complying with subsection (l) or failure to bill for services for more than 12 consecutive months.*
<ftp://www.ilga.gov/icar/admincode/089/089005000B00600R.html>

Provider Connections will be sending notification by email to the individual providers with no authorizations or claims for more than 12-consecutive months indicating the specific payee(s) in which enrollment has been terminated. If no email is on record, a letter will be sent to the address on the individual provider's record.

If inactivation of an individual provider from all payees (due to no authorizations or claims for more than 12-consecutive months for all payees) results in no active payees to associate the individual provider with, that provider's credential will also be terminated in addition to their ability to submit claims. If termination is made in error or the provider left the Early Intervention program but later returned within her/his current, active credential period, the provider may restore enrollment status by contacting Provider Connections at 1-800-701-0995.